



# Women's Energy Network<sup>®</sup>

## BOSTON CHAPTER

### 2024 Board of Directors Open Positions

#### **Co-Director, Diversity, Equity & Inclusion (1)**

- Develops resources to ensure WEN Boston programs, events and materials reflect DEI core values
- Sets priorities, creates actionable plans, and measures progress toward DEI goals and initiatives
- Collaborates with other DEI leaders and organizations as appropriate.
- Assists leaders in gaining the skills necessary to meet the needs of diverse communities
- Collaborates with board members to carry out diversity goals in all activity areas
- Collaborates with WEN Global and other WEN Chapter leaders

#### **Co-Director, Membership (2)**

- Set annual membership goals to support short, mid and long-term strategic direction set by the board
- Develop strategy for prioritizing new member growth plan Responsible for ensuring a high level of member retention Develops strategy and prioritizes new Corporate
- Membership growth plan for the year and ensures high level of Corporate Member satisfaction for renewals Supports program development in line with WEN's short, mid and long-term membership strategies
- Responsible for identifying and implementing techniques to retain / increase membership and promote membership involvement in chapter activities

#### **Co-Director, Events (1)**

- Develop / Strategize chapter programming and events for WEN BOS around the pillars of Community, Development & Expertise.
- Plan and develop event budget for the calendar year
- Oversee event preparation logistics
- Provide event overviews and logistical information for MarComm
- Oversee event day logistics, event setup/execution and breakdown, manage volunteers
- Track event attendee RSVPs and associated revenue/costs Solicit Post Event Feedback
- Continually touch base with other board members

For any questions, contacts us at [boston@womensenergynetwork.org](mailto:boston@womensenergynetwork.org)